

WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT

Board of Trustees

Bob Dack, President
Gary Chavez, Clerk

Liz Faccinto, Member
Pete Mathew, Member
Rene Mendoza, Member

Secretary

Jesus Cruz, Superintendent/Principal

Regular Meeting MINUTES

Tuesday, December 13, 2016, 6:30 p.m.

Washington Colony School, Room M-5
130 E. Lincoln Avenue
Fresno, CA 93706

Persons wishing to address the Board of Trustees on a subject to be considered at this meeting, including any matter that may be designated for public hearing, are asked to notify the Washington Colony Elementary School District Office (see telephone/fax numbers below) by noon of the third working day before the scheduled meeting/hearing, stating the subject they wish to address, the organization they represent (if any), and the nature of their testimony. Time is set aside for individuals so desiring to speak on any topic NOT otherwise on the agenda. In all cases, the presiding officer reserves the right to impose time limits on presentations as may be necessary to ensure that the agenda is completed.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Washington Colony Elementary School District Board of Trustees, may request assistance by contacting the WCESD Office, 130 E. Lincoln Avenue, Fresno, CA 93706; telephone (559) 233-0706; fax (559) 233-9583.

I. Call to Order

The December 13, 2016 Regular Board Meeting was called to order at 6:30 p.m. by Bob Dack, Board President.

II. Roll Call

Members Present: Bob Dack, Pete Mathew, Liz Faccinto, Gary Chavez, Rene Mendoza;
member(s) absent: Liz Faccinto (came in at 6:33pm)

III. Pledge of Allegiance

The Pledge of Allegiance was led by Rene Mendoza.

A. Seating of New Board member

Rene Mendoza was sworn in and taken the Oath of Office administered by Superintendent Mr. Cruz.

Gary Chavez was sworn in and taken the Oath of Office administered by Superintendent Mr. Cruz.

Pete Mathew was sworn in and taken the Oath of Office administered by Superintendent Mr. Cruz.

IV. Annual Organizational Meeting

A. Election of the Board President

Mr. Cruz took nominations. Bob Dack was nominated by Pete Mathew and elected as Board President on a motion by Pete Mathew, seconded by Gary Chavez. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

B. Election of Board Clerk

Gary Chavez was nominated by Bob Dack and elected as Board Clerk on a motion by Bob Dack, seconded by Pete Mathew. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

C. Appointment of Secretary to the Board

Bob Dack appointed Superintendent, Jesus Cruz, as Secretary of the Board. A motion to ratify the appointment was made by Liz Faccinto seconded by Pete Mathew. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

D. Authorized Signature Permit

Bob Dack, Gary Chavez, and Jesus Cruz were authorized to sign orders in the name of the Governing Board on a motion by Pete Mathew seconded by Gary Chavez. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

E. Regular Meeting Schedule for 2017

The second Tuesday of each month, at 6:30 p.m. in Room M-5, was voted to be the regularly scheduled meeting /Schedule Day/Time/Place for 2017 (including the additional Tuesday June 27, 2017) as a regular meeting on a motion by Liz Faccinto, seconded by Gary Chavez. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

F. Voting Representative – Fresno County Committee on School District Organization

Gary Chavez was appointed as “Voting Representative” for the Fresno County Committee on School District Organization, Pete Mathew was appointed as an alternate, on a motion by Pete Mathew, seconded by Liz Faccinto. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

V. Routine Items

A. **Approve Agenda**

The agenda for the December 13, 2016 Regular Board Meeting was approved on a motion by Liz Faccinto, seconded by Gary Chavez. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

B. **Adopt Minutes**

1. **November 8, 2016 Regular Board Meeting**

The minutes of the November 8, 2016 Regular Board Meeting were adopted on a motion by Pete Mathew, seconded by Liz Faccinto. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

C. **Public Comment/Board Comment**

Bob Dack: stated that at the recently attended CSBA Conference workshop it was presented that technology text and email are considered written correspondence and could be considered for Public Records Request if use during a meeting. In addition, it was mentioned that three board members cannot talk/ text to each other for school business purposes that can violate the Brown Act. At the CSBA conference workshop Lozano Smith presenters reviewed guidelines and suggested for districts to have school phones or their own laptops, but perhaps to use school Chromebooks for the board members during Board meetings. It is also suggested for districts to get school phones only for Administrators and also for board members not use their own emails for correspondence on school related issues.

Mr. Cruz: Added that perhaps the Board can use Google accounts and create one for Rene so he will not use his personal email.

Gary Chavez: stated what about storage (emails) Have all the board meeting agenda resources being stored? What will happen or will it be transferred to new computers?

Bob Dack: added that Board Agendas are on school website/ server since it is public information, however, this is something the district needs to review with attorney's advice regarding the use of school electronic laptop/chromebook devices during board meetings. Bob also added on a different note, the Christmas band concert was successful and Mrs. Ervin did very well. He commented that maybe do it in the Gym, but next year maybe set times for band for K, 1st, 2nd and etc. so it is not so crowd for parents, staff and students.

Mr. Cruz: added that this year we have more grade levels were represented in the Christmas program compared to last year and it was a great performance by all of our students. Mrs. Ervin and the rest of staff did a great job putting the program together.

Pete Mathew: stated it was a good CSBA conference, and have information. He will bring in January Board meeting.

D. Correspondence

Mr. Cruz provided the Board with the Annual Audit Report and letter from Linger, Peterson & Shrum. They will present the Audit Report in January 2017.

VI. Reports/Discussion/Information

A. Administration/Business/Governance

1. Preschool Staff Recognition – J. Cruz

Item tabled for the January Board meeting.

2. Board History – J. Cruz

The Board reviewed excerpts from the minutes of meetings held December 13, 1966; and December 10, 1991.

3. Financial Report(s)*

Cash and County Treasury Report for November 2016 – Written Report

4. Policy Review **

The Board Bylaw 9322 Agenda/Meeting Materials was presented to the board for discussion and review in order to clarify agenda dissemination to Board Members.

5. Superintendent's Report*

a) CSBA 2016 Conference Update**

Mr. Cruz stated that at the CSBA conference there were interesting topics. Some of the new topics included the new LCAP template, the metrics and state and local performance indicators with the evaluation rubrics with color coded and evaluated by sub-groups. In addition, topics like the Accountability using the Every Student Success Act ESSA, LCFF and LCAP opportunities in aligning state and federal requirements and Parent Engagement strategies to raise student engagement were presented.

b) LCAP Update*

A PowerPoint presentation given by Mr. Cruz regarding the midyear update on the LCAP Goals, Actions and Services. The LCAP is considered as a complex new form of strategic plan that identifies actions and activities tied to Funding. It was presented how the district's LCAP goals, actions and activities are implemented this year. The presentation included the components of a newly implemented reading program and reading lab, AR reading, PD and coaching support, technology improvements (one chromebook cart to each classroom 1st – 8th), improvements in school climate through PBIS and the increase of

parent engagement opportunities. The LCAP can also be viewed as a combined complex single plan and LEAP that drives state and local performance indicators, funding and budget. The accountability will be considered beyond the district's overall performance. The focus will continue to be emphasized in the performance of sub-groups such as EL's, Students with disabilities, socioeconomic disadvantaged students etc. The evaluation matrix will be utilized to rate the school districts. The two state performance indicators that our district will not be measured due to being K-8th are graduation rates and college/career readiness. There are 7 state performance indicators, and 4 local performance indicators. The state performance categories contain circles with the colors blue, green, yellow, orange and red. The local performance by LEA will be based on state-created standards. There is a reference chart where schools will see the colors based on performance.

B. Personnel/Students

1. ADA/Enrollment Report*

Enrollment for the period for November and ending December 2, 2016 was 435.

2. Suspension Report* – E. Diaz

None out of school suspensions reported; only 2 In-House suspensions reported for MS students.

**Denotes written information/report of a routine nature which will be addressed upon request of the Board*

*** Denotes an oral report which may or may not include written back-up.*

VII. Action Items

A. Administration/Business/Governance

1. 1st Interim Budget Report

The Board approved the 1st Interim Budget Report for the period ending October 31st, 2016 on a motion by Liz Faccinto, seconded by Gary Chavez. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

2. Policy Adoption

The Board approved the Board Policy BP 5030 Student Wellness on a motion by Liz Faccinto, seconded by Gary Chavez. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

3. Appointment of the 2 Directors to the Easton Community Water System Authority

The Board appointed 2 Directors, Bob Dack and Pete Mathew for one year term starting December 13, 2016 and until the next Annual Board Organizational meeting on December 12, 2017 in accordance with paragraph 3.5.2 of the Joint Exercise of Powers Agreement for the Creation of the Easton Community Water System Authority on a motion by Liz Faccinto, seconded by Gary Chavez. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

4. Warrants

The Board Reviewed and Ratified Warrants paid for the period November 1 – November 30, 2016 on a motion by Pete Mathew, seconded by Gary Chavez. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

5. Nominations for CSBA Delegate Assembly

No action made. The Board tabled the item.

6. Request of Extension of Time to Supply Form 1095-C

The Board approved the request of extension to of time to supply Form 1095-C on a motion by Gary Chavez, seconded by Liz Faccinto. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

7. Contract/Service Agreements

a) SchoolWorks Inc. Service Agreement

The Board ratified the renewal agreement between SchoolWorks Inc. and Washington Colony Elementary School District on a motion by Pete Mathew, seconded by Gary Chavez. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

B. Personnel/Students

1. Adoption of Salary Increase Agreement (Classified Employees)

The Board adopted the Classified Salary Increase Agreement between WCESD and the Washington Colony Classified Employees on a motion by Pete Mathew, seconded by Liz Faccinto. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

2. Adoption of Salary Increase Agreement (Classified

Management)

The Board adopted the Classified Management Salary Increase Agreement between WCESD and the Washington Colony Classified Management Employees on a motion by Pete Mathew, seconded by Liz Faccinto. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

3. Adoption of Salary Increase Agreement (Preschool

Management/Classified Employees)

The Board adopted the Preschool Management/Classified Employees Increase Agreement between WCESD and the Washington Colony Classified Employees on a motion by Gary Chavez, seconded by Liz Faccinto. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

4. Job Description

The Board approved the job description for the Full-time Preschool Teacher/Site Supervisor position on a motion by Liz Faccinto, seconded by Gary Chavez. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

5. Interdistrict Attendance Permits

The Board ratified action on Interdistrict Attendance Permit for the 2016-17 school year on a motion by Gary Chavez, seconded by Liz Faccinto. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

C. Curriculum/Instruction/Assessment

1. Single Plan For Student Achievement (SPSA) 2016-17

The Board approved the Washington Colony's Single Plan for Student Achievement (SPSA) as recommended by School Site Council on a motion by Pete Mathew, seconded by Gary Chavez. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

VIII. Closed Session

The Board met in closed session beginning at 8:20p.m. on a motion by Pete Mathew, seconded by Gary Chavez. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None) pursuant to:

Government Code section 54957

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Superintendent

Education Code section 35146.

Consideration for Readmission

Student #1,

Student#2,

IX. Reconvene

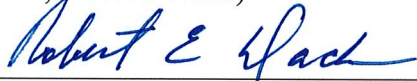
The Board reconvened at 8:47 p.m. on a motion by Pete Mathew, seconded by Liz Faccinto (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: Aguilar)

During the Closed Session, the Board took action by a 5-0 vote to readmit student#1 on a motion by Pete Mathew, seconded by Liz Faccinto. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

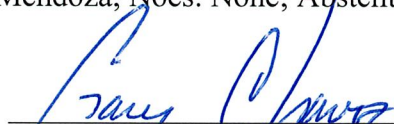
During the Closed Session, the Board took action by a 5-0 vote to readmit student#2 on a motion by Liz Faccinto, seconded by Gary Chavez. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

X. Adjournment

The meeting was adjourned at 8:48 p.m. on a motion by Gary Chavez seconded by Pete Mathew. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)



Robert E. Dack, President



Gary Chavez, Clerk